

# Northern Health Nursing and Midwifery

## Transition to Practice Graduate Nurse Program

### Application Requirements

Ensure that you have registered with Postgraduate Medical Council of Victoria (PMCV) via the website - <http://computermatching.pmcv.com.au/index.cfm>

It is essential that you meet the PMCV criteria for application, which can be found in the PMCV Graduate Nurse/Midwifery Program "2018 Business Rules". You must list Northern Health within your *Candidates Priority List*.

#### **Apply to Northern Health via eMercury**

Follow the link from [www.nh.org.au](http://www.nh.org.au) "work with us" and click "current job vacancies". You will then be directed to the eMercury careers portal. From here you should "Sign Up" and select the appropriate graduate position for which you would like to apply. Follow the instructions and upload the required documents.

#### **Documents that are required in your application include:**

Cover Letter

Curriculum Vitae

- Max of three pages
- Include details of all undergraduate clinical placements, listing location and duration
- Provide contact details of 2 referees (1 clinical & 1 employment)

Academic Transcript, with key

Two recent clinical appraisals/evaluations

#### **FAQ's**

#### **Do I need to upload every page of my clinical appraisal documents?**

Yes, please include all pages. We want to read both your interim and final appraisal of 2 acute care placements. You may need to convert to a PDF/compressed file, however ensure the print is easily read.

#### **I only have one acute care appraisal this year. Can I use last year?**

We understand that it may be necessary to provide 2<sup>nd</sup> year appraisal/s in your application. Your CV should list all undergraduate placements attended, so it will be clear to us what your options are.

