



RESEARCH GOVERNANCE FEE – AMENDMENTS
Fees are payable in FULL at the time of submitting an amendment

HREC Number (compulsory)		Date	
Project title			
NH Principal Investigator			
Company Name			
Company ABN			
Company Address			
Contact Person			

Please tick the checkbox to indicate the fee you are paying

Governance Review - Amendments		\$	GST (\$)	Total (\$)
<input type="checkbox"/>	Major Amendments**- Commercially Sponsored	650	65	715
<input type="checkbox"/>	Minor Amendments***- Commercially Sponsored	110	11	121
<input type="checkbox"/>	Major Amendment: Investigator Initiated/collaborative with commercial involvement	300	30	330
<input type="checkbox"/>	Minor Amendment: Investigator Initiated/collaborative with commercial involvement	100	10	110
<input type="checkbox"/>	Investigator initiated/Collaborative Group, no commercial involvement	0	0	0

PAYMENT METHODS: Complete 1 of the 4 payment options available

Option 1 – Cost Centre Transfer (GST not applicable for internal projects)

Northern Health SPF No:	Name of Dept/SPF	Expense Classification	Amount
			\$
Name of authorised Cost Centre Custodian:	Signature	Date	Contact Phone No.

Option 2 – Credit Card (incl. GST)

VISA MasterCard CCV No: _____ (must be included)

Credit card number	Exp date	Name on Card
Signature	Amount	\$

Option 3 – Electronic Funds Transfer (EFT) incl. GST

<p>Instructions</p> <ol style="list-style-type: none"> Please quote the HREC number , cost centre 'NNH-Y6119' & 'Governance Fee' when processing the EFT payment details Submit a copy of the remittance advice and this form together with your application to ethics@nh.org.au . Email a copy of this form with your remittance advice to: NHAR.remittance@nh.org.au . 	<p>Northern Health Banking Details</p> <p>ACCOUNT NAME: Northern Health Operating Account BANK: National Australia Bank BRANCH: 129-135 Elgin St, Carlton VIC 3053 SWIFT NO: NATAAU3303M BSB: 083 170 ACCOUNT NO: 123 170 261</p>
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Option 4 – Cheque (incl. GST)

Cheque (made out to "Northern Health") Cheque No:

FEE STRUCTURE

A research governance review fee is required at submission of an amendment to a study. The amount payable is dependent on the type of project and amendment being submitted.

Investigator Initiated with commercial involvement: Funding and/or investigational product provided by a pharmaceutical or device company.

Investigator Initiated – Non-commercially sponsored: Funding obtained from a source other than a pharmaceutical or device company eg. NHMRC, NIH, etc.

Type of Amendments

Listed below are some examples of **major** and **minor** amendments:

****Major Amendments:** Protocol Amendments, Substantial PICF changes include changes to the PICF due to updated safety information and/or protocol amendments with or without CTRA Addendum. This does not include administrative changes to the PICF such as addition of investigators or syntax/typographical amendments.

Admin/IB changes will not incur a charge if submitted in conjunction with a protocol amendment or substantial PICF changes. For example, if a protocol and an IB are submitted together, the ethics review fee for the amendment will be \$715.

*****Minor Amendments:** Admin changes; updated IB; addition of investigator only, CTRA Addendum without Protocol Change.

If you are unsure which fees should be submitted with your submission please feel free to contact Northern Health Office for Research & Ethics

Email: ethics@nh.org.au Ph: 8405 2918

Acronyms:

HREC: Human Research Ethics Committee

PICF: Participant Information & Consent Form

IB: Investigator Brochure